

CAREER OPPORTUNITY

Coord. Public Safety

External Opportunity

Reference # 107078

Closing Date:

Mail Drop:

Job Information

Posting Title: Coordinator of Public Safety and Enforcement

Business Unit/Division: Calgary Transit

Location: 1075 7 Street S.E.

Union/Position: Exempt/Established #00072900

Compensation: Exempt Level E

\$63,170 - 95,391 per annum

Hours of Work: This position works a standard 35 hour work week.

Compensation currently under review.

Business Unit Information

Calgary Transit carries over 89 million customers each year. The organization plans, designs and operates Calgary's public transportation system including a growing fleet of buses, LRT network and accessible public transportation for people with disabilities.

Responsibilities

The Public Safety and Enforcement unit ensures a high level of customer and employee safety and security by providing Peace Officer coverage (24 hours a day, 7 days a week). Peace Officers also enforce Calgary Transit's fare policies and select Criminal Code and Provincial Offences. The Coordinator, Public Safety and Enforcement is responsible for leading the Public Safety and Enforcement group of Calgary Transit with respect to service, employees, budget, training, and recruitment. Specific duties include:

- develop strategic vision for the Public Safety and Enforcement area;
- generate and implement long and short term plans;
- develop and manage strategic enforcement data as well as implement recommendations arising from the data;
- strategically deploy staff in to provide a proactive and sustainable public safety and enforcement service for Calgary Transit customers;
 - motivate and provide direction, feedback and support to supervisors, Peace Officers and support staff in their various responsibilities within the Public Safety and Enforcement unit;
 - conduct employee investigations and implement discipline as necessary;
 - develop goals and objectives for the Public Safety and Enforcement unit, clarify responsibilities and establish work practices consistent with the unit mandate, and the legislative requirements under the Alberta Peace Officer Act. Develop and administer unit policy;
 - liaise with other units and agencies - both within and outside Calgary Transit and the City of Calgary;
- oversee the investigation and resolution of public complaints;
- provide advice to senior management on security issues;
- supervise the hiring and training of unit staff;
- develop and manage the unit budget.

Qualifications

The successful candidate must possess at minimum a diploma in Criminal Justice or another enforcement-related field plus ten years experience in a law enforcement environment including four years in a leadership role. An undergraduate degree in a related field would be preferred. The candidate must have well developed leadership competencies including conflict resolution, communication (verbal and written), planning and organizing, team-building, and sound judgment. The candidate must also have knowledge of applicable policies, bylaws, acts, and legislation.

Note

- Successful applicants must provide proof of qualifications.
- Only education obtained from an accredited institution will be recognized as meeting the minimum qualifications.

The City of Calgary

Please see your work unit job posting board for application instructions